

New EWP & Summer Pay It's Ready

Summer Pay is ready for you

It's a new and straight-forward process. But there are a few places you could get hung up. Use these **summer-pay tips** to get through it without a scratch.

Do not create summer pay cycles

In the new portal, you enter summer pay wages and contributions in the regular pay report. No special summer pay cycles.

Put in the whole amount

Be sure to enter entire summer pay lump-sum wage and contribution amounts in the regular pay report.

Apply to All button

On Step 2, you'll need to click the "Apply to All" button so lump-sum amounts can be spread out evenly over the summer until the pay date you picked.

More Resources

- [EWP Help Page](#)
- [Summer Pay Webinar Slides](#)
- [Summer Pay Webinar Recording \(more to come\)](#)
- [Summer Pay Flier - Answers to Top-3 Topics](#)
- [Summer Pay Quick Vid](#)

Questions?

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