

Optional Life Insurance Reminder

Leaving Employment & OGLI

As we adjust to these unusual times, we'd like to remind you of something that hasn't changed: optional life insurance **continuation** for employees temporarily leaving payroll.

Please have employees submit the **Optional Group Life Continuation form** ([KPERS-79C](#)) if they are no longer on payroll, will be coming back, and they want to continue optional coverage while off of the payroll. Employers must certify the form.

Basic Life Insurance

We're working on it, so stay tuned. More is coming on how to handle Basic Life Insurance.

Other OGLI Reminders

- This is not for employees on paid administrative leave or are otherwise still on payroll. Continue deducting premiums and submitting monthly premium reports on EWP.
- You can submit an end date on the OGLI report, but only if the employee is really not coming back.
- If an employee needs to end optional coverage temporarily, but not end employment, contact KPERS Fiscal Services.

When an Employee's Pay Doesn't Cover OGLI Premiums

KPERS cannot accept partial premium payments. If employees remain employed but not receiving pay or their paycheck is not enough to cover the full OGLI premium, here are some ways other employers are continuing OGLI coverage:

- Employer covers premium and employee will repay when back at work
- Employee mails a check to employer to cover premium

Questions?

- Email kpersFS@kpers.org
- Toll-free 1-844-468-8929
- In Topeka 785-268-6886

