



KPERS-19 Rev. 5/20

REQUEST FOR CORONAVIRUS-RELATED DISTRIBUTION AND SELF-CERTIFICATION

■ **Important** – The Coronavirus Aid, Relief and Economic Security Act of 2020 (“CARES Act”) permits qualifying members to receive a “coronavirus-related distribution.”

On this form, KPERS is providing certain tax-related information, but is not providing tax advice. For questions regarding tax or legal matters, consult with a professional advisor.

■ **Contact Us** – toll free: 1-888-275-5737 • phone: 785-296-6166 • fax: 785-296-6638
email: kpers@kpers.org • web site: kpers.org • mail: 611 S. Kansas Ave., Suite 100, Topeka, KS 66603

■ Part A – Member Information

- | | |
|----------------------------------|--|
| 1. Social Security Number: _____ | 2. Name (First, MI, Last): _____ |
| 3. Telephone Number: _____ | 4. Mailing Address: _____
City, State, Zip: _____ |

■ Part B – Member Statement and Signature

I hereby certify that I qualify for a coronavirus-related distribution as defined in the CARES Act because one of the following applies: (1) I have been diagnosed with COVID-19, (2) my spouse or dependent has been diagnosed with COVID-19, or (3) I have experienced adverse financial consequences as a result of being quarantined, furloughed, laid off, reduced work hours, inability to work due to lack of child care because of COVID-19 or the closing or reducing hours of a business I own or operate due to COVID-19.

I acknowledge that the amount of coronavirus-related distribution which I get from KPERS, plus any other retirement plans, may not exceed \$100,000 in total for this tax year.

I acknowledge that this distribution is subject to ordinary income taxes. The distribution is not eligible for rollover, but will be paid directly to me. I understand KPERS will withhold 10% for federal taxes, unless I designate federal tax withholding below:

Federal income tax withholding percentage: _____%

For more information about your federal tax withholding options, see KPERS Substitute W-4P form at kpers.org/forms/ksubirsw4p.pdf.

To the extent otherwise applicable, I understand the CARES Act waives the 10% early withdrawal penalty tax for coronavirus-related distributions. The CARES Act also permits the federal tax on the distribution to be apportioned over three years. If I do not qualify as a coronavirus-related distribution, I understand that I may owe additional taxes, and possible penalties to the IRS.

KPERS has advised me to talk with my personal tax consultant about how this distribution will affect my individual taxes and what repayment rights I have under the CARES Act.

I affirm under the penalties for perjury the statements and acknowledgements made in this request for a distribution.

Member Signature: _____ Month/Day/Year: ____/____/____