

# New Employer Portal Sneak Peek



The screenshot shows the KPERs Employer Portal interface. The top navigation bar includes the KPERs logo, a 'Full Menu' dropdown, and user information: 'Welcome: user name', 'Your Employer: 0000'. The left sidebar contains navigation links for EMPLOYER (Home, Employer Info), EMPLOYEE INFO (Enroll, Look Up), PAY REPORTS (Submit Report, Adjustment), and MISC (Invoices, Certification, Optional Life, History, Reports). The main content area features three circular buttons: 'Pay Reports', 'Enroll Employee', and 'Optional Life', along with a 'Lookup Employee' search bar. Below these are four colored boxes: 'Messages', 'Secure Upload', 'Adjustment', and 'Invoices'. A 'To Do' list is displayed, showing items like 'Active Death Certification (2)', 'Adjustments (2014 and Before) (1)', 'Adjustments (2015 and After) (13)', 'OGLI REPORT (3)', 'Pay Reports (5)', 'Retirement Certification (11)', and 'Withdrawal Certification (4)'. A calendar for March 2018 is also visible, with dates 2, 16, and 23 highlighted in yellow. The footer of the page reads 'Kansas Public Employees Retirement System © 2018 | Private Policy & Disclaimer.'

# What we'll cover

The what and why

Goals & problems to solve

Getting around in the site

Support tasks

Wizards (Enroll, report payroll, adjust, certify)

April 9 go live!

# The What and Why

Over 10 years old

Unhappy employers

Kicked off project about 2 years ago

# Main Goals

Intuitive navigation

Less is more (steps, time, confusion, phone calls)

# Getting Around in the Site

Browsers

Single login

Real-time processing

Navigation

History

# Getting Around in the Site

To-do list

Weekly email (*Schools on Wednesdays*)

Back, refresh and cancel

# Support Tasks

Messages

Secure file upload

Employer info

Employee Lookup

# Wizards

Enrollment

Pay report

Adjustment

Certification

OGLI



# April 9 Go Live!

Preview session now

Phone and email support

**1-888-275-5737**

[employers@kpers.org](mailto:employers@kpers.org)

Web resource ([kpers.org/employers/ewp.html](http://kpers.org/employers/ewp.html))

Quick vids

**New EWP Sneak Peak**

